



Maryland Department of
Juvenile Services
Treating • Supporting • Protecting

One Center Plaza
120 West Fayette Street
Baltimore, MD 21201

Anthony G. Brown
Lt. Governor

Martin O'Malley
Governor

Donald W. DeVore
Secretary

July 28, 2009

Re: 09-JS-036/V00SO257623 – Request For Proposals For Behavioral Health Services At The Charles H. Hickey, Jr., School

Dear Potential Offeror:

The Department of Juvenile Services, an Executive Department of the State of Maryland, hereinafter called the Department, Juvenile Services, or DJS, is soliciting Proposals from private, non-profit or for-profit organizations to provide culturally competent behavioral health services for detention and pending placement youth at the Charles H. Hickey, Jr. School, hereinafter called Hickey, located in Baltimore County, Maryland. Services shall include mental health, substance abuse and, when requested or indicated, special education support services. The capacity for detention and pending placement youth at Hickey is seventy-two (72) combined, with an average daily population (ADP) of sixty-five (65).

Youth in need of services shall be males, ages twelve (12) to twenty (20), who are pre-adjudicated or adjudicated delinquent. Many of the youth will be multiply diagnosed with serious emotional disturbance/mental disorders, behavioral disorders, and substance abuse problems. The average length of stay (ALOS) for pre-adjudicated youth in detention is 23 days, while the ALOS for adjudicated youth pending placement awaiting longer term placement is 37 days.

The Contract awarded shall be for a period of 3 years beginning on or about November 1, 2009 and ending on October 31, 2012.

Procurement for this RFP will be awarded under COMAR 21.05.03.

A Pre-Proposal Conference has been scheduled for this procurement on August 12, 2009 at 9:30 a.m. at the Administrative Building at the Hickey School, located at 9700 Old Harford Road, Baltimore, Maryland 21234. Registration is not mandatory for attendance of the conference. However, to ensure proper seating and materials are available to accommodate attendees, we ask that you register for this conference.

Proposals) for this RFP are to be submitted to the Procurement Officer by August 28, 2009, no later than 3:30 p.m. to Marcus V. Filson, Department of Juvenile Services, One Center Plaza, 120 W. Fayette Street, Rm. 334, Baltimore, Maryland 21201. Late Bids will not be accepted.

You may obtain a letter of notification of this RFP from our web site at www.djs.state.md.us. Click on Bid Board, then click on Procurement, and scroll to Bid Board and follow instructions. You may obtain this document by going to the eMaryland Marketplace website www.emarylandmarketplace.com. Click on Bidding Opportunities and the eMaryland Marketplace number V00SO257623 to download the solicitation.

Upon receipt of this RFP please acknowledge by E-Mail to anderse@djs.state.md.us.

If you have any questions prior to the Conference, please submit them to my office as soon as possible via fax or e-mail at anderse@djs.state.md.us or fax at 410.333.4191, so we can provide answers to them at the Conference. All questions after the conference should be submitted to my attention via fax or email.

Minority Business Enterprises (MBEs) and small businesses are encouraged to respond to this solicitation as a primary contractor and are encouraged to obtain certification.

All questions related to the MBE certification process should be addressed the Maryland Department of



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Transportation, Minority Business Enterprises, P.O. Box 8755, BWI Airport, Maryland 21240-8755. You may contact them by voice mail at 1.800.544.6056 or by E-Mail at www.mdot.state.md.us.

If you are unable to obtain a copy from the eMM website and/or wish to register for the Pre-Proposal Conference, please call Ms. Denise Anderson at 410.230.3469.

If you do not intend to respond to this procurement, please take a moment to fill out the Non-Bidders Response Form submit it to my office at the above fax number. This information is required by the Department of Budget and Management to ensure outreach methods were made to seek vendors for this procurement and to get feedback from vendors regarding this solicitation.

Sincerely,

A handwritten signature in cursive script, appearing to read "Denise Anderson".

Denise Anderson
Office of Procurement